



29 JANUARY 2026

NOTICE TO TENDERERS NO. 2

Minutes of clarification meeting and response to questions and queries

Tender Number: 122S/2025/26

Description: PROVISION OF SERVICE PROVIDER IN THE OPERATIONAL AREAS OF THE CITY OF CAPE TOWN FOR VISITOR AND STAFF SAFETY MANAGEMENT PROVIDING RANGERS WITHIN NATURAL SYSTEMS AND NATURE AREAS AND/ OR DEPLOYMENT OF DRONES FOR SURVEILLANCE AND MAPPING

Box Number: 213

Closing date: 10 February 2026

Closing time: 10h00

Dear Sir/Madam

This notice to tenderers forms an integral part of the Contract and is an addendum, which must be recorded in Schedule 12: Record of Addenda to Tender Documents and bound within the 'Returnable Schedules'.

Tenderers are to return a signed copy of this notice/addendum with the submission of their tender and record the notice on Schedule F.12: record of addenda to tender documents.

Notice to Tenderers No.2

This Notice to Tenderers advises of the following:

This Notice 2 contains minutes of the non-compulsory clarification meeting that was held on 21 January 2026 and Questions and Answers to the queries received.

This Notice 2 contains three replacement pages in respect of pages 35, 45 and 52 of the tender document. Please see attached replacement pages:

1. Page 35R
2. Page 45R
3. Page 52R

Company Representative	Query as received in chronological order	City of Cape Town's response
Mr Labuschagne	Page 35, SAQA is no longer relevant for snake capture courses	Snake handling certificate e.g. SAQA Unit Standard or equivalent from an accredited service provider.

	Does drivers code EB apply to the Junior Ranger as well?	Yes, drivers licence code EB applies to both the Senior and Junior Rangers.
	Does the EB drivers licence apply to the Visitor Hub Ranger and why?	Yes, it does, the Hub Ranger might have to transport a wild animal to another site from their base site or may have to assist with a visitor being stuck in the Nature Reserve,
	Must the CVs of the Rangers be submitted together with the bid documentation from the Tenderer?	The CVs are not required returnable documents, and Tenderers will not be found non-responsive if they do not submit the CVs, however the Tender document stipulates that CVs must be made available on request to the City.
	Can the attendance register be shared with all the Clarification meeting attendees?	The Clarification meeting minutes is hereby shared with all the attendees.
Mr Ivan Lamprecht (via the SCM email address)	Pricing Schedule Clarification (Ref C.4 – Page 32) It is thus very difficult to accurately price beyond February 2027 without your guidance in this regard. We propose that we base our tender pricing on the final year of the current NBC Agreement (February 2026 – February 2027, and attached herewith), with the understanding that any new statutory wage increase	“b) Rates item 1: Year 1 = percentage increase as per the PSiRA determination at the time of the Tender award Year 2 – 6 = percentage increase linked to annual PSiRA determination c) Rates for items 2 – 8 will be as follows: Year 1 = Fixed Year 2 – 6 = percentage increase linked to

	promulgated for the February 2027 – February 2028 period and beyond will be implemented at commencement of the tender, in accordance with PSIRA / National Bargaining Council effective dates.	annual CPI (consumer price index)" Interpretation of aforementioned: b) Rates item 1: Staff/Ranger compliment Year 1: There will be two price adjustments in year 1 (thus first year of the active tender) to Item 1 which is linked to the staff/ranger compliment only. The increase will be linked to the PSIRA rates. This means should the tender come into effect 1 July 2027, a rates increase on Item 1 will be implemented immediately based on the February 2027 PSIRA rates published and then another price adjustment in March 2028 linked to the PSIRA rates published for 2028. Tenderers should work from the most updated current rates and for Costing.
Noted during the reading of page 41 during the clarification meeting	Pg 41- error should read, 365 days per <u>year</u> , the word year has been omitted from the Tender document.	Refer to the replacement page for page number 41, as part of this Notice (2).
Mr H Kuhn	At which point do the queries close via the generic SCM email address?	Per T.2 Conditions of tender clause 2.2.8 Seek clarification "2.2.8 Seek clarification The tenderer shall request clarification of the tender documents, if necessary, by notifying the CCT at least one week before the closing time stated in the General Tender Information (i.e., in item T.1 above), where possible."

Mr Marius	Can one Tender for the UAS (drones) section alone?	The tender document makes accommodation for joint ventures see clause 2.2.1.1.4 Minimum score for functionality "Where the entity tendering is a Joint Venture, the tenderer's tender response must be accompanied by a statement describing exactly what aspects of the work will be undertaken by each party to the joint venture. Tenderers shall ensure that all relevant information has been submitted with the tender offer in the prescribed format to ensure optimal scoring of functionality points for each Evaluation Criteria. Failure to provide all information IN THIS TENDER SUBMISSION could result in the tenderer not being able to achieve the specified minimum scoring." Tenderers who are Partnerships/ Joint Ventures/ Consortiums must complete Schedule F.2: Certificate of Authority for Partnerships/ Joint Ventures/ Consortiums (see page 80 of the tender document) Clause 2.2.12.3 The tenderer shall sign the original tender offer where required in terms of the Conditions of Tender. The tender shall be signed by a person duly authorised by the tenderer to do so. Tenders submitted by joint ventures of two or more firms shall be accompanied by the document of formation / founding document of the joint venture or any other document signed by all Parties, in which is defined precisely the conditions under which the joint venture will function, its period of duration, the persons authorised to represent and obligate it, the participation of the several firms forming the joint venture, and any other information necessary
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		to permit a full appraisal of its functioning. Signatories for tenderers proposing to contract as joint ventures shall state which of the signatories the lead partner. Where tenderers form a Partnership/Joint Venture/Consortium it is their responsibility to check and review the entire tenderer document in respect of the Partnership/Joint Venture/Consortium to ensure compliance with the tender conditions.
Ms Meisie Oosthuizen (via the SCM email address)	1. Must we provide the CVs of the rangers at close of business or a. Is this only on request?	This has been responded to in the table above at Mr Laubagschagne's query and response.
	2. The vehicles km provided a. Is it per month or b. Per 24 hours?	There is a daily rate for a vehicle including the first 200km. A monthly rate for a vehicle which includes the first 200km. Then there is the per kilometre cost (kilometres driven above 200 km).
	3. Must the pro forma performance security Guarantee be provided at the tender submission or a. Can we give an intent letter for a security guarantee?	Refer to the replacement page to page number 52 of the Tender document, as part of this Notice (2) in response to this query.
	4. Did I understand correctly that we must quote on March 2026 rates? a. Or can we provide March 2027 estimated rates? – (The expected increase will be 7.5% that is much higher than the CPI you mentioned)	This has been responded to in the table above at Mr Lambeacht's query and response.

	5. The LDV & patrol vehicles – a. Will a 4x2 vehicles be in order? b. Must the vehicles have a canopy on?	Refer to page 40 of the Tender document clause 5.3.4 and 5.3.5 a) Due to the nature of most sites, a four-wheel drive vehicle is required. The vehicle must be a roadworthy 4WD pickup (up to 1-ton capacity), diesel or petrol, equipped with high and low range, and capable of performing off-road recovery. b) Due to the nature of most sites, a utility vehicle will be required. The vehicle must be a roadworthy diesel or petrol LDV/utility, fitted with a lockable, removable enclosed canopy.
	6. We are in partnership with a drone company, a. Can we provide their drone company certification? b. Or must all the drone certification be in our company name?	This has been responded to in the table above at Mr Marius's query and response.

Yours Faithfully,

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On behalf of Director: Supply Chain Management

ACKNOWLEDGEMENT OF RECEIPT FOR AND ON BEHALF OF THE TENDERER: NOTICE 2 - 122S/2025/26

At on this Day of 202__.

Signature:

Name of Signatory:
(in ink and capitals)

TENDERER:
(Legal Name of tendering entity in ink and capitals)